

For attention children in Nursery, Reception, Year 1 and Year 6
Who are not currently attending school.

Dear Parent/Carer,

As you will be aware, the academy began a phased wider reopening programme on 1st June. We are now open to children in Nursery, Reception, Year 1 and Year 6.

We have also continued to remain open to those children whose parents booked a critical worker childcare place as well as to vulnerable children.

Your child has been allocated a place in the academy as part of this first phase of wider reopening, however, our records to date show that they have not yet attended. Attendance at school is now strongly encouraged by the government for all eligible children.

We now intend to invite more children into the academy over the remaining weeks of the Summer Term. To do this we will begin by using the spaces that have been allocated to pupils but where there has not been any attendance since they were first eligible to attend. I am therefore writing to you to let you know that the place that has been allocated for your child to attend will be withdrawn and offered to another child on **Thursday 18th June** and you should contact school today or tomorrow if you are now wishing for your child to attend.

If you do wish to take up this place at a later date you can contact us at that time for a discussion but please understand that a space might not be available.

Should you wish to discuss any of the above, please do not hesitate to contact the academy.

Yours faithfully,



Principal